

LMSW Summary and Timeline for Maryland

Congratulations MSW degree candidates! Below you will find a brief summary of important steps related to applying for your LMSW in Maryland. This is meant as a general overview; please contact the Maryland Board of Social Workers (BSWE) or the Office of Student Services with specific questions.

1. MSW students are eligible to apply for licensure at the LMSW level (Licensed Masters Social Worker) once you have started your final semester.
2. The application is now online: <https://health.maryland.gov/bswe/Pages/Online-Application.aspx>. (As of July 2018, you no longer need a letter from the school verifying your last semester).
3. Complete your Criminal History Records Check (CHRC) sometime after submission of your application.
4. Schedule your licensure exam once you receive your notification from the BSWE. Exams are scheduled at a testing center based on availability.
5. You will receive your score immediately; scores are sent to the BSWE weekly.
6. Once you pass your exam, submit the \$75 licensing fee (this can be done online).
7. It is your responsibility to have your official transcript (noting your degree) sent to the BSWE. Transcripts are requested through UMB and processed [via Parchment](#).
 - a. Please indicate "hold for grades/degree" on your request.
 - b. There is no charge for transcripts.
 - c. May graduates should request transcripts after April 1. July graduates should request after July 1.
8. Once your license is approved, you will be notified by email; a wall certificate will be mailed to your address of record.
9. You may also verify your license here: <https://mdbnc.dhmh.md.gov/bsweverification/>

Associated Fees

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| 1. LMSW application fee | \$100 |
| 2. Criminal Background Fee | \$55 |
| 3. Examination fee | \$230 |
| 4. License fee | \$75 |

Continuing Education Units (CEUs)

In Maryland, LMSWs are required to obtain 40 CEUs per licensing cycle (2 years). This expectation begins upon receipt of your license.

Important Contacts:

MD Board of Social Work Examiners:

<http://dhmh.maryland.gov/bswe/SitePages/Home.aspx>

Association of Social Work Boards:

<https://www.aswb.org/exam-candidates/exam-registration/>



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